

Solano Community College
Academic Senate
CURRICULUM COMMITTEE
Adopted Minutes
Tuesday, May 15, 2012
1:30 p.m., Room 503

1. ROLL CALL

Joe called the meeting to order at 1:38 pm

Robin Arie-Donch, Debra Berrett, Curtiss Brown, Joe Conrad (Chair), Al Gonzalez, Lynn Denham-Martin, Marianne Flatland, Betsy Julian, Margherita Molnar, Randy Robertson, Teri Yumae, Tina Abbate, Connie Adams, Davis Mark Martinez (Student Rep),

Absent/Excused: Erin Duane, Erin Farmer, Arturo Reyes, EVP, Maire Morinec, James Vaughn (Student Rep), Naser Baig (Student Rep)

2. APPROVAL OF AGENDA

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

M: Lynn Denham-Martin

S: Robin Arie-Donch

A: Passed – Unanimous

3. CONSENT ITEMS

4. APPROVAL OF MINUTES – May 1, 2012 (attachment)

M: Debra Berrett

S: Robin Arie-Donch

A: Passed – Unanimous

5. ACTION ITEMS

a. Curriculum review schedule

Joe met with the deans to discuss the Curriculum Review Timeline proposal, after discussion at the May 8th meeting. The deans agreed with the schedule (attached).

Joe asked that all Curriculum Committee reps act as cheerleaders for the schedule, ensure things are happening, and offer advice and help to the faculty. Dean Lamb asked Joe to attend a Liberal Arts school meeting to help faculty with information on what they need to do.

M: Marianne Flatland

S: Lynn Denham-Martin

Discussion: Lynn suggested having a link to Curriculum Review and all forms from the faculty page. Joe agreed and added that it could be next to CurricUNET and could also include links to the calendar, forms, and the newly revised Curriculum Handbook. Joe will speak with IT.

A: Passed

6. NEW COURSES

7. COURSE MODIFICATIONS

a. (CP12-108) MT 160 Introduction to Manufacturing Technology (Inadvertently left off 5-1 agenda)

Course deletion

1) Action on the course

M: Debra Berrett

S: Lynn Denham-Martin

A: Passed – Unanimous

8. CURRICULUM REVIEW – COURSE MODIFICATIONS

9. NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS

10. MAJOR DELETIONS

11. REPORT FROM THE CHAIR

a. Report from Spring Regional Meeting

Joe reported on topics discussed at the regional meeting he recently attended at Woodland College.

1) Transfer degrees

Update: The fall State goal for every community college to have two completed transfer degrees was finally attained on May 2nd. Pasadena holds the record with ten. Schools need to have their current programs or newly created programs to align with Transfer Model Curriculum. Solano has completed Math and Sociology degrees, the third Committee approved submission, Communications, needs approval from the Chancellor's Office, and several others are currently being worked on. There are 18 TMCs and the State is hoping to get to 25 with 7 in process but the other side of the coin is acceptance by the CSUs. Currently 9 have been accepted by 18 CSUs. The Legislative Analyst's Office recommended the legislature pass a law that numerical goals are met. As of now there are no numbers or timeline schools have to meet and the State Curriculum Committee Chair, David Morris, said that good faith effort could forestall the State from mandates.

Robin stated the importance that, regarding transfer degrees, everyone understands there are lots of pros and cons and they may not necessarily be good for all students. Almost every session at conferences she has attended are about looking at these degrees. Not every school accepts them and they can interfere with articulation. She urged caution about blanket recommendation for all students, the State makes it sound good and important, but for some students it could be a bad choice. Refer students to counseling so they are not led down the wrong path. Go to www.assist.org for major articulation. A guarantee doesn't mean they'll get in where they would like and they could also be put into a related major, rather than the one they choose. Marianne gave an example: students may have 60 units, but not the right ones, and degrees like psychology, may have widely varying requirements per university. Marcie and Robin are planning a huge in-servicing at Flex Cal in August.

Joe noted there is work being done with UCs to have some type of recognition. Students would not have the same guarantee as they do with CSUs. The Chancellor's Office has a link to SB1440 information - www.sb1440.org/counseling.aspx. Joe noted that these degrees are just another pathway for students to transfer. When new transfer degrees are completed it may be best not to delete the old ones, in order to keep options open for students.

2) Prerequisites

Curriculum Institute will have examples this summer and some training about the new prerequisite process. If the College chooses to have prerequisites through content review, a plan with lots of different components will be needed and must include training for the Curriculum Committee. Joe hopes to understand this summer what that training means.

3) Repeatability

There was a large discussion on this at the regional meeting. Many courses now listed as repeatable will no longer be repeatable but there should be a year to make the change to eliminate repeatability. Exemptions include: intercollegiate athletics; conditioning for intercollegiate athletics; adaptive PE; intercollegiate academic vocational competition courses; anything that meets a major requirement; work experience; any course required by law, and; courses that have significant changes in industry standards. Joe did not know if out-of-state requirements would be accepted. They suggested not pushing the envelope. Different levels could be created for some courses, but only four in the same family of courses could be taken. The definition of what a family is local, but again we should not push the envelope. Betsy queried if courses in the same family could be audited. Joe replied that they mentioned auditing not counting and there is a push to increase audit fees. Another thing that will change is community service classes which currently cannot be offered at the same time as for credit classes. They want to change the rules so that it will be legal.

Joe noted there are two components to this issue; satisfying state law that says we cannot have repeatability in certain courses and how to fix it for a particular course. He sees these as two separate issues and many people are concerned that everything couldn't be fixed in one year. Joe sent his idea to

the state CC list serve that curriculum committees could locally pass a resolution that “as of a legally mandated deadline, there will be no courses that are repeatable, except for” a list of those courses. This would be more efficient than going through each course to remove the repeatability phrase. The Curriculum Office would still have to go through and remove the phrase, but the Committee wouldn’t have to. Newly created levels would have to be added as new courses and go through the regular process.

4) Hot Topics

Student success task force recommendations: The State Curriculum Committee is still trying to figure out what can be done about the Student Success Task Force recommendations and how the Academic Senate should respond. Curricular decisions forced by budget problems need to be a collaboration between faculty and administration. Procedures for program discontinuance are in place here, but start and stop all the time. They recommended discussion linked to the campus vision and mission.

The PCAH handbook is being revised and a new version will be available this summer at Curriculum Institute. It will include a section on non-credit courses which are becoming more popular. Guidelines from the Chancellor’s Office will be sent out soon.

b. CB11 changes

Pei-Lin informed Joe that CB codes have different levels on different types of things and some are put in new course proposals. There are eleven different categories used to create the ability to analyze state report data. CB11 on CurricUNET is something on new course proposals that people pick. At the state level they have simplified from eleven to four categories (a certain designator for credit course and three others for non-credit) which makes it easier.

12. REPORT FROM THE EXECUTIVE VICE PRESIDENT OF ACADEMIC & STUDENT AFFAIRS

13. REPORT FROM THE ARTICULATION OFFICER

Robin will have a report in fall.

She queried where to find agenda deadlines to encourage advanced planning for meetings. Joe will contact IT to have that posted under the faculty tab next to the CurricUNET tab along with Curriculum Review and the Handbook.

Joe reported there are no optional Flex days in August for a Curriculum Committee meeting. Meetings will continue to be held on the second and fourth Tuesdays at 1:30 pm. August 28th will be the next regular meeting and will include Stand Alone Training.

14. OTHER

15. OPEN DISCUSSION

16. ADJOURNMENT

M: Lynn Denham-Martin

S: Marianne Flatland

A: Passed – Unanimous

The meeting adjourned at 2:29pm.